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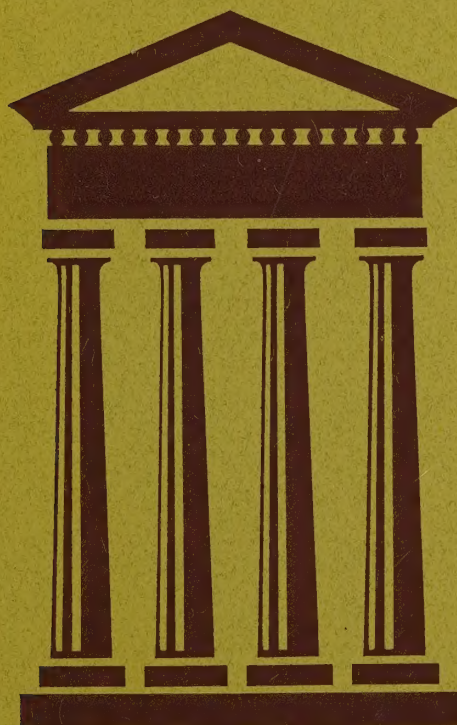
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Cultural Division
Annual Report



The Department of Culture and Recreation
The Corporation of the City of Hamilton



Message From The Director

Another year has passed us by, but as in every historical step in time, our contributions add to the fabric of our future.

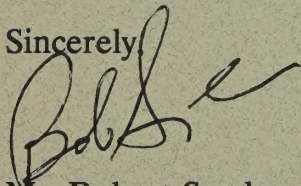
Cultural Diversities, Arts Appreciation, and Heritage Interpretation are the lead elements in Cultural Services as it would touch the lives of our citizens and tourists.

Nationally, the cultural profile of our City has been appreciated and enhanced, it is possible because we have community people who care and contribute. Volunteers and committees work with our elect officials and staff to strengthen the character that Culture brings to lifestyles and archival records.

As you read into the picture of the year past, it is our hope that it might stir more thoughts to where we leave our foot prints in the sands for generations who follow.

Thank you for your support and thank you for your valued contributions to the quality of life in Hamilton.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bob Sugden', with a stylized flourish at the end.

Mr. Robert Sugden,
Director of Culture & Recreation

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CULTURAL DIVISION
SUPERVISORY STAFF
(AS OF DECEMBER 1992)

MANAGER, CULTURAL SERVICES	- Marilyn Havelka
ARTS CO-ORDINATOR	- Cheryl York
ADMINISTRATIVE ASSISTANT	- Cathy Franceschini

DUNDURN CASTLE

Curator	- Bill Nesbitt
Curatorial Assistant	- Don Patterson
Head Historical Interpreter	- Dave Adames
Gift Shop	- Mary Markham

THE CHILDREN'S MUSEUM

Curator	- Marjorie Denton
Curatorial Assistant	- Lois Corey
Education Officer	- Vacant

THE HAMILTON MILITARY MUSEUM

Curator	- Brenda Brownlee
Curatorial Assistant	- Fran Donnelly

THE HAMILTON MUSEUM OF STEAM AND TECHNOLOGY

Curator	- Ian Kerr-Wilson
Curatorial Assistant	- Dallas Wood

WHITEHERN

Curator	- Ania Latoszek
Curatorial Assistant	- Diane Collins

MANAGER OF CULTURAL SERVICES REPORT

MANAGER OF CULTURAL SERVICES REPORT

The Cultural Division of the Department of Culture and Recreation comprises five museums (Dundurn Castle, the Hamilton Military Museum, Whitehern, the Hamilton Children's Museum and the Hamilton Museums of Steam and Technology) and the Arts. The Division has two citizen advisory boards, the Hamilton Historical Board and the Arts Advisory Sub-Committee. Both committees meet monthly, advising staff on numerous issues. Committee members also spent additional time in smaller committees working on specific projects. Overall the volunteer citizens are to be commended once again for their dedication.

Highlights of 1992:

- The restoration project at Dundurn Castle received significant support from all three levels of government, bringing the capital budget commitment to the project to over \$1.7 million. The federal government committed \$144 500 for the Cockpit restoration under its Cultural Initiatives Programme. A further \$17 500 was slated for archaeology under the federal government's Access to Archaeology programme. The provincial government, under its JobsOntario programme provided \$670 000 to the Castle building restoration fund.
- The restoration project at Whitehern was also supported by the provincial government through the Ministry of Culture and Communications in the amount of \$156 008. The federal government also committed \$17 500 under its Access to Archaeology Programme.
- The Friends of the Children's Museum, a volunteer, members-driven advocacy group formed in August 1992.
- A proposal for a Cost Sharing Agreement was struck between the Hamilton Museum of Steam & Technology, Dundurn Castle and the Canadian Parks Service.
- A joint exhibition programme between the Hamilton Military Museum and the Hamilton-Scourge Project started in August 1992.
- City Council accepted and passed the Art in Public Places Policy.

In 1992 the Manager was also involved in both the Region's Sustainable Development Committee Project and the Mayor's Race Relations Conference. The Manager continues to serve on the Board of Attractions Ontario and also serves on the Ontario Museums Association's Government Affairs Committee. Staff training continued to be a priority, with the Division hosting its annual training day in February and many staff attending conferences and workshops throughout the year.

Looking ahead to 1993, the Museums will be working on capital projects, community

awareness and welcoming a new conservator to address the challenges of maintaining a large collection. In the arts, the Arts Awareness programme, slated for October 1993 will promote and draw attention to the arts, artists and arts organizations in Hamilton.

Grants

The Division was successful in obtaining numerous grants which significantly augmented operating and capital budgets.

Ministry of Culture and Communications

Operating Grants:

Dundurn Castle	\$48,915
Whitehern	\$26,771
Military Museum	\$23,351
Children's Museum	\$22,545
Steam & Technology	\$13,700

Cultural Facilities Improvement Programme

Whitehern	\$156,008
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Summer Experience Programme

Children's Museum	\$1,900
Public Arts Symposium	\$3,700
TOTAL MCC:	\$296,890

Ministry of Community and Social Services:

Steam & Technology	\$6,138
Dundurn Castle	\$21,800
Whitehern	\$21,000
Children's Museum	\$6,138
	\$22,580
TOTAL MCSS:	\$77,580

JobsOntario Fund:

Dundurn Castle	\$670,000
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Federal Department of Communications:

Museums Assistance Programme	\$40,000
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Cultural Initiative Programme	\$144,500
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Access To Archaeology Dundurn Castle	\$17,500
Whitehern	\$17,500

Department of Employment and Immigration:

Dundurn Castle	\$2,200
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TOTAL GRANTS FOR 1992:	\$1,266,170
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CONFERENCES

The Manager organized the pre-conference for the 1992 Ontario Museum Association Conference in Brockville. The Manager also attended the American Association of Museums Conference, the ICOMOS Conference and the Annual General Meetings for both Festival Country and Attractions Ontario.

Dundurn Castle hosted the seminar "Fundraising in Museums" for the Ontario Museum Association in January 1992. The Department also hosted a workshop for the Arts in the Cities in April, 1992.

PLAQUING

The division continued its support of heritage plaquing. The Plaquing Sub-Committee, comprising members of the Hamilton Historical Board and LACAC, plaqued a number of buildings and sites including the Burlington Bay Canal.

MARKETPLACES/PROMOTION

The museums were represented at the Canadian Consulate Travel Trade Shows in Buffalo and Rochester, the Travel Expo Show in Kingston, New York, the Prospects Ontario Show in Toronto, the Erie County Fair, Attractions Ontario in Brantford and at Joseph Brant Day in Burlington.

The museums mounted two storefront displays at Jackson Square to create general awareness for its programmes. The lure brochure was re-designed and reprinted. A special summer brochure was prepared for wide distribution. The museums also mounted heritage displays at City Hall as well as year-round displays in the lobby of City Hall. The division published three issues of Museum In-Site in 1992. The museums also continued their relationship with the Business School at McMaster University, having two marketing studies completed.

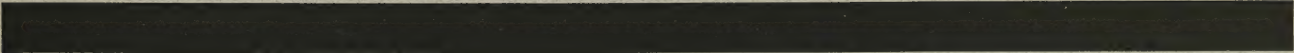
TRAVEL ASSOCIATIONS

The museums continued to work with its travel partners, the region's Tourism and Convention Services, Festival Country and Attractions Ontario. Festival Country included Dundurn Castle as part of its spring "Treasure Chest" FAM tours for numerous tour operators from Ontario, New York and Pennsylvania.

The Cultural Services division would like to acknowledge the contributions of its many volunteers, coop students, staff, the Ministry of Culture, Tourism and Recreation, the Ministry of Community and Social Services, the Department of Communications, Employment and Immigration Canada, the Hamilton Spectator, the Hamilton Musicians Guild, McMaster University and Mohawk College. Working with the Hamilton community enables the division through its many and varied services to fulfil its mandate. Thank you and we look forward to working with everyone in 1993 and beyond.



*Burlington Bay Canal Plaquing Ceremony. Pictured l to r: Robert Fraser
Hamilton Mayor Morrow, Burlington Mayor Mulkowich, Eldon Molton, Dennis Missett*



HAMILTON HISTORICAL BOARD REPORT



HAMILTON HISTORICAL BOARD

1992

Chair
Vice-Chair

► Ken Bennett*
► Margaret Anderson-Herrmann

Alderman B. Morelli
Alderman Wm. McCulloch*

Brian Henley* (LACAC Appointee)

David Beland
Gordon Birk*
Jean Blackmore
Brian Carriere
Nadja Ciuriak
David Cuming
David Doherty
Brad Gibb
Carolyn Gray
Stewart Leslie
Dennis Missett* (Chair Plaquing Sub-Committee)
Walter Peace
Claire Riddell

Board Secretary

► Kevin Christenson

Staff

► Marilyn Havelka

* Plaquing Sub-Committee Members

The Hamilton Historical Board is an advisory committee to the City of Hamilton's Department of Culture and Recreation. The Board's 15 members consist of 12 citizens with community heritage interests, two City of Hamilton aldermen and an appointee of the City's LACAC (Local Architectural Conservation Advisory Committee). In December of 1992 Ken Bennett and Margaret Anderson-Herrmann were re-elected as Board Chair and Vice Chair, respectively.

ANNUAL BOARD REPORT

The Hamilton Historical Board is proud to report another busy and productive year. We have been fortunate that our Board Members have consistently brought a high level of enthusiasm, commitment, expertise, and energy to our deliberations.

Another major contribution to our success has been the excellent service provided by Marilyn Havelka, Manager of Cultural Services and Kevin Christenson, Secretary to the Board. We wish to express our personal appreciation and thanks to them both.

Last year we recognized the outstanding service of three members of our Board at a special reception at Dundurn Castle where they received certificates of appreciation from the City. David Cuming, Carolyn Gray and Stewart Leslie retired from the Board after serving with distinction over the past six years.

We also congratulated Dennis Missett, another active Board Member, who was re-appointed to the Board for a second three year term. Jean Blackmore, Brian Carriere and Claire Riddell were welcomed as the newest additions to our Board. We look forward to their input and involvement.

Another highlight of the year was the awarding of three grants to the City totalling \$179,500 from the Department of Communications. The cheques were presented to Mayor Bob Morrow by Federal Minister Shirley Martin. The funds will assist archaeological work at both Dundurn and Whitehern and restoration work at Dundurn's Cockpit Building.

Last summer we celebrated the 25th Anniversary of the restoration of Dundurn Castle by re-enacting the Official Opening Ceremonies. The historic castle, restored to the time of Sir Allan MacNab's heyday, was Hamilton's Canada Centennial Project and it was fitting to commemorate this event during Canada 125 Celebrations.

Another highlight was our Annual Heritage Day Celebration held at Hamilton City Hall in February. Chaired by former Board Chairperson David Cuming, the event featured plaquing presentations under the direction of Joint Plaquing Committee Chair Dennis Missett. The Heritage Day address entitled "Sir John M. Gibson" was given by Board Member Carolyn Gray prior to the unveiling of the Gibson Plaque responded to by Frank

M. Gibson. Designated Heritage Property plaques were also presented to James Street Baptist Church and The Right House (now Park Place).

During the year, plaque dedication ceremonies and receptions were held at the Burlington Canal site, Gore Park (Gibson plaque) and the Terryberry Library (Terryberry plaque).

Two outstanding archaeological digs were conducted at Dundurn under the direction of our Archaeologist John Triggs. One was the McMaster University Field School that worked on the site of the old Beasley Summer Kitchen and the other was the extensive work done at the Cockpit Building. We are happy to report that these projects will continue in 1993. On a personal note our Board Member, Stewart Leslie, was actively involved in the digs as an amateur archaeologist. Other Board Members who visited the dig sites gained a first hand appreciation of this important work.

Other less visible, but very important developments during the year included: The Friends of the Hamilton Children's Museum, a new volunteer support group organized with Christine Smurlick as its first president and the engagement of consultants to undertake a Programming Plan Study for The Children's Museum. Board member, Walter Peace, is working with the Department of Culture and Recreation to obtain input for the location of an expanded Children's Museum.

Overall attendance at our five City Museums increased last year due in large part to our increased programming of special events. We look forward to another challenging year in 1993.

Ken Bennett, Chairperson
Hamilton Historical Board



Board Members: (back row) David Beland, Carolyn Gray, Walter Peace, Brian Henley, Alderman Bernie Morelli, Dennis Missett, Alderman Wm. McCulloch, Gordon Birk (front row) Brad Gibb, Margaret Anderson-Herrmann, Ken Bennett, David Cuming and David Doherty



ARTS COORDINATOR REPORT



ARTS ADVISORY SUB-COMMITTEE

1992

Chair
Vice-Chair

►Carmen Nemeth
►Janna Malseed

Mayor Robert Morrow
Alderman Mary Kiss

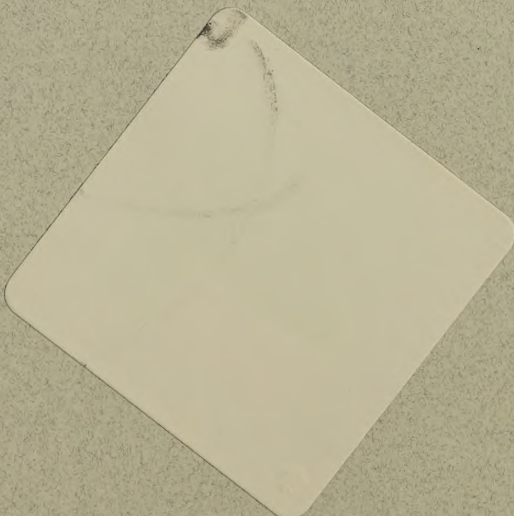
Robert Challe
Jessica Davenport
Joe Gaul
Glen Mallory
Bob Mason
Delores Prendergast
Joan Rapsavage
Chuck Renaud
Irene Shushko
Vitek Wincza

Committee Secretary

►Susan Reeder

Staff

►Cheryl York



ARTS COORDINATOR REPORT

Since City Council approved the municipal arts policy in 1989 each successive year has seen the further establishment of a necessary arts foundation at City Hall. In 1992 again progressive steps were taken in the areas of policy development and implementation.

The second annual Arts Awareness project was held May 22-June 6, 1992. At the Proclamation Ceremony, James Strecker was presented with the Hamilton Arts Award for his contributions over many years to the Community through notable writing and publishing accomplishments. Special events during Arts Awareness included a Hamilton Place Gala, lunch hour performances at the Eaton Centre, a large visual arts exhibition - "Art in the Square" and a one-day symposium on public art. The City gratefully acknowledges the support of time, energy and the talents of many volunteers, and the generous sponsorships provided by the Hamilton Spectator and the Ministry of Culture and Communications.

On May 17, 1992 a wonderful sculpture entitled "Migration" by William Epp was unveiled by the Ukrainian Canadian Congress - Hamilton Branch, on the west side of the City Hall grounds.

The Chairperson of the Arts Advisory Sub-Committee (one year term) was Carmen Nemeth and Janna Malseed served as Vice Chairperson.

After two years of research and discussion, the Art in Public Places Policy Steering Committee completed its work on the Art in Public Places Policy. It was approved by Council on November 10, 1992.

Mayor Robert Morrow served a second year as co-chair of the board of Arts and the Cities.

The Arts in the Centres project - arts education in our recreation centres - continued into its second year. On special assignment, Shari Johnson expanded these programmes to the new Sackville Hill Seniors Centre.

The City looks forward to continuing efforts to build effective arts partnerships and promoting its artists and arts organizations. There is a growing realization that Hamilton's cultural industries and the creative talents of its citizens will have positive implications for the community in 1993 and into the future.

Arts in the Centres

1992 saw the implementation of Enhanced Art Programmes in the Recreation Centres. The recently appointed position of "Arts Facilitator" allowed for city wide coordination of quality art programming. Introductory programmes for children included Painting and Drawing, Theatre, Fun with Clay and Cartooning.

During the latter part of 1992, the Arts Facilitator coordinated over twenty exciting and unique art programmes for seniors at the new Sackville Hill Seniors Recreation Centre. The implementation of art programmes for the Department has been exciting, challenging and has verified community expectations for cultural programming opportunities in our recreation facilities.



Sub-Committee Members: Joe Gaul, Vitek Wincza, Alderman Mary Kiss, Glen Mallory Robert Challe, Janna Malseed, Carmen Nemeth, Jessica Davenport, Chuck Renaud, Irene Shushko and Bob Mason (absent): Mayor Morrow, Delores Prendergast and Joan Rapsavage

STATEMENT OF PURPOSE

Dundurn Castle is owned and operated by the Corporation of the City of Hamilton, under its the direction of the Department of Culture and Recreation.

It has been established as a public museum to collect, preserve, research, house, exhibit and interpret according to museum standards, all those artifacts which best serve to illustrate the life and time of Sir Allan Napier MacNab (1798-1862), his family, buildings and surrounding gardens, with a focus date of 1855. The museum will promote public awareness through tours, exhibitions, programmes and written documentation. Interpretive programmes, including demonstrations and activities, will never be a risk to the buildings and objects in the collection as preservation will always be the first consideration.

The Castle will serve the residents of Hamilton and surrounding areas as well as visitors from Canada, the United States and those from abroad.

This statement may not be altered without consent of the Corporation of the City of Hamilton.



The Honourable David Christopherson announces the \$670 000 JobsOntario Grant for Dundurn Castle's Restoration Project

ATTENDANCE

Category	1990	1991	1992	% of 92 Table
Adult	27,975	26,881	25,708	44%
Senior	7,795	6,914	6,906	12%
Student	4,596	5,119	5,303	9%
Child	19,693	20,495	20,481	35%
TOTAL	60,059	59,049	58,398	100%

General admission categories were down over the previous year due to the general state of the economy and area tourism, Monday closures after Labour Day, and severe weather during the busy Christmas season. (Over 600 bookings were lost on December 11 alone because of snow cancellations) However group tours and programmes were up for the year. Continued success in developing the education and travel trade markets helped offset the decrease, limiting the overall drop to 1.7% for the year and contributing to a 5.4% increase in revenues.

REVENUE

Category	1990	1991	1992
Admissions	119,408	121,732	121,872
Programme Recovery	8,583	25,477	29,648
Outside Activities	685	725	0
Rentals	160	0	0
Operating Grants	48,910	65,925	92,915
Capital Grants			832,000
Gift Shop (net)	35,026	36,349	41,470
TOTAL	212,772	250,208	1,117,905

OPERATING BUDGET

1992 Expenditures: \$701,160

COLLECTIONS MANAGEMENT

The approach to collecting was a passive one: only items with direct relevance to Dundurn were considered for acquisition. The focus of staff energy was conservation and documentation of the existing collection. As was the case in 1991, numerous potential artifact donations were referred to other institutions where they would be more relevant or receive better care.

Acquisitions

- * donation of silver plated serving dish, purportedly given by Sir Allan to Allan Napier MacNabb of Buffalo
- * purchase of a letter written by MacNab to Dr. Issac Ryal

Conservation

The installation of a new sprinkler system at the Barton Street storage area accelerated the pace of work there. New shelving was erected and all small to medium sized artifacts were properly wrapped and boxed. A location code for each shelf and box was entered into Heritage Sentinel.

Several large un-provenanced architectural fragments were de-accessioned, allowing space for more satisfactory storage of furniture and large items. As well, a number of tools and industrial items from the City of Hamilton Collection were transferred to the care of the Hamilton Museum of Steam and Technology.

Building Conservation and Maintenance

The contract for the re-restoration of the Castle and Cockpit was awarded to Taylor/Hazell Architects. Drawings and specifications for restoration of stucco and woodwork on the main building, and a complete exterior restoration of the Cockpit were prepared, and some emergency repairs undertaken late in the year. Construction work will begin early in 1993.

Staff were successful in applying for several grants to augment the City's commitment to this project. \$144,500 was received from the Federal Government for the Cockpit and the Provincial Government contributed \$670,000 to the overall budget.

Archaeology

The 1992 field season began in June, with excavations beginning in and around the Cockpit, in the area of the kitchen garden, and at the base of the east tower of the Castle. Historical grade levels were established for these areas, and evidence of the garden and early drainage systems was found. Perhaps the highlight of the season was the un-expected discovery of an 18th century building foundation under the Cockpit. This work was made possible in part by a grant of \$17,500 from the federal Access to Archaeology programme.

The project was augmented by a 6 week field school sponsored by McMaster University. 12 students and a teaching assistant working under the direction of archaeologist John Triggs excavated a small, unidentified structure on the north lawn. This building has been tentatively identified as Richard Beasley's summer kitchen.

The year ended on a positive note with the announcement of funding for the project by the Section 25 programme of the federal Department of Employment and Immigration. The grant will allow the crew to be employed continuously until November, 1993.

Landscape Preservation

The National Sites and Monuments Board declared the landscape of Dundurn and Harvey Parks to be nationally significant. Specifically, it was found to be one of the best and most complete examples of the "Picturesque Movement" of design in Canada. This designation makes Dundurn eligible for federal funding for landscape preservation.

Permanent Exhibits

Changes were made to the room arrangement in the Sick Room to provide better access, and to make the room easier to interpret. Minor changes were also made to the Green Room, Nursery and Servant's Hall.

Public entry to the Castle is now gained through the Bowling Alley, which has been converted into an orientation exhibit. As well, a case was installed in this area for archaeological displays. After viewing these exhibits, visitors proceed into the Billiard Room, which is now a gallery for changing exhibits and a waiting area.

Temporary Exhibits

Temporary exhibits mounted in the Castle were "The Dundurn Estate" about the landscape of the park, "Christmas at Dundurn", a celebration of the Castle's 25 year association with the Garden Club of Hamilton, and an exhibit on the Cockpit and Summer Kitchen archaeological excavations.

Staff also created a Christmas exhibit for City Hall and the central Library, a summer Jackson Square display and collaborated with a professional designer on a display for the Winter Garden Show at the Royal Winter Fair. This final exhibit was about the preservation of the Dundurn landscape, and was seen by nearly 400,000 visitors.

PROGRAMMING

Educational Programmes

The evaluation, development and promotion of educational programmes was a priority in 1992. All programmes were evaluated for accuracy, educational value and cost effectiveness, and a major effort was made to inform teachers and youth group leaders about their existence. Museum Intern Elizabeth Wakeford was very effective in this role, co-ordinating mailing lists and group mailings, and making school visits. As a result, nearly 200 participatory programmes were run in addition to group tours.

Travel Trade

This continues to be a growth area. In particular several of the specialty package tours, and Christmas tours proved very popular. A growing number of motor coach operators are using the site.

Special Events

The 25th Anniversary of the restoration of Dundurn was celebrated in conjunction with the Canada 125 festivities. Activities included a re-enactment of opening day, 1967, and a Friendship Ride from Joseph Brant Museum to Battlefield House by way of Dundurn.

The Microcosm Historical Craft Show continued to increase its profile despite poor weather. Over 2,000 people visited the 35 artisans and crafts people who took part.

Dundurn staff were involved in the Royal Botanical Gardens' Herb Faire, organizing a roster of demonstrations, and providing presentations on archaeology and historical cooking with herbs.

The annual Harvest Home festival attracted 125 entrants, and a much higher calibre of historical recipes than in past years. This event was strongly supported by the community in the form of entries, donated prizes and a panel of celebrity judges.

PROFESSIONAL DEVELOPMENT

Training

Interpreter Elizabeth Wakeford was able to take advantage of a Museum internship to receive on the job training in museum education. The results of this internship were very beneficial to the site.

Curatorial Assistant Don Patterson received specialized training in collections management including a three day course in textile handling run by the Canadian Conservation Institute, and a Disaster Planning workshop in Rochester.

Eight members of staff attended a full day of practical sessions, at the annual spring meeting of the Association for Living History Farms and Museums. Four of the sessions were presented by Dundurn staff.

Curator Bill Nesbitt and Don Patterson attended the annual conference of the Ontario Museum Association, at which Bill was elected to O.M.A. Council, and Don was made regional representative for the Heritage Sentinel Users' Group.

A number of significant changes were made to the staff structure late in the year. Working

within the existing budget, two Curatorial Assistant/Programming positions, and a part time clerical position were created. The position of Head Historical Interpreter was made redundant, and a new divisional position of Marketing Co-ordinator was created in its place.

COMMUNITY SUPPORT

Dundurn enjoyed tremendous community support for its activities and restoration work. Some highlights include:

*In addition to their annual work in providing dried flower arrangements and Christmas Decorations, the members of the Garden Club of Hamilton were tireless supporters of the landscape restoration project. This began with a co-operative lecture given at Dundurn by the two principals involved in the restoration of the Spadina and Casa Loma gardens, and culminated with the selection of Dundurn as the beneficiary and featured site at the Winter Garden Show. Through the efforts of club members, nearly \$20,000 was raised for this project in 1992.

*Numerous other donations were received from groups such as the MacNab Circle and individuals.

*McMaster University greatly advanced the archaeological project by sponsoring a field school for six weeks. Most of the participants joined the four regular volunteers in the field and lab following the completion of their course.

*12 young people volunteered their time as junior volunteers. Throughout the summer and Christmas season they portrayed the role of young servants below stairs.

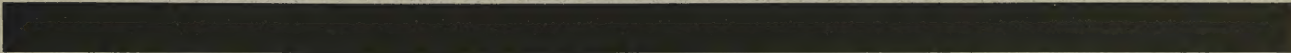
*Mohawk College and the two Hamilton Boards of Education provided a total of four co-op students working in various fields.

*The Castle, and particularly the archaeology programme, received a tremendous amount of exposure in the local media for special events and seasonal programmes.

GIFT SHOP

Despite the continuing recession and Monday closings, Gift Shop Manager Mary Markham and her staff had a successful year, posting a net increase in sales of over \$5,000. This figure also represents a significant increase in volume of sales, since individual purchases were, on average, for smaller amounts than in previous years.

Once again this year, Gift Shop staff represented the division at the Winter Festival of Friends craft show at the Hamilton Convention Centre.



HAMILTON CHILDREN'S MUSEUM REPORT



STATEMENT OF PURPOSE

The Hamilton Children's Museum is owned and operated by the Corporation of the City of Hamilton, under the direction of the Department of Culture and Recreation to serve the population and the visitors to Greater Hamilton.

The Children's Museum has been established to encourage children of all ages to discover, through a participatory experience, a sensory awareness of the world around us: a knowledge of all aspects of our local area - past, present and future: an understanding of childhood through the ages.

The museum will collect, conserve, preserve, exhibit, interpret and research the artifacts according to acceptable museum standards. It will inform the public through tours, promotion, programmes and written documentation.

ATTENDANCE

Category	1990	1991	1992	% of 92 Table
General Public	20,283	16,842	17,999	70%
Groups	11,928	8,893	7,881	30%
Complimentary	11,306	9,542	10,119	39%
TOTAL	32 211	25 307	25 880	

REVENUES

Category	1990	1991	1992
Admissions	30,912	25,240	24,662
Operating Grants			53,163
TOTAL			77,825

OPERATING BUDGET

1992 Expenditures: \$251,020

COLLECTIONS MANAGEMENT

Highlights

- In January Ultraviolet film was installed on all exhibit windows. This up grade will permit the museum to secure light sensitive loan materials in the future.
- In February the Collections Study by Mary Fallis Jones was completed, and presented to the Hamilton Historic Board. This re-affirmed the directions of the collection that the museum was taking. It also set out a guide for future work on the expansion needs and the consolidation of the current collection.
- Major loans made to the site early in the year were:
 - Two Wampum Belts from "native american centre for the living arts", Niagara New York State.
 - Three cases of assembled archaeological artifacts from a Private collector, Mr. George Gee.
 - Woodland Cultural Centre in Brantford lent many artifacts, and educational materials for use by the visitors.
 - Native Pipe and pottery pieces from Mrs. Marion Duke.
 - The Museum of Indian Archaeology in London supported the site through their game collection.
 - The Burlington Cultural Centre donated some reproduction Iroquois Pots.

Junior Collectors Corner

In honour of International Museum Day, and to address one of the museum's concerns, a Junior Collectors Corner was developed. Based on the concept that children do collect, and that their collections can lead to a life time interest, children were invited to submit projects for exhibit consideration. In May, Emily Caitlin Nichol won the right to display her collection of shells and related materials. To quote the PSA sent out announcing our first winner:

" Emily...first began collecting shells after finding what looked like a fragment of coral near lake Erie. After consulting an expert Emily and her mother were surprised to find out...that it was indeed a piece of coral."

Location Study

Walter Peace, a member of the Hamilton Historical Board is heading up a study to develop an applicable method to rate potential locations. This rating system will be used by staff or lay people to recommend the future location. It is based on a set list of criteria developed through a public meeting to take place in January 1993.

Programme Study

Christine Castle and Kathy Pankowski won the tender, the first meetings occurred with staff in December. Public meetings are to happen in January, the report is to be present by next March.

EXHIBITIONS

Stick, Stone and Story : January 31, 1992 - September 6, 1992

This exhibit explored the lifestyles of the Iroquois Indians. Children were introduced to Iroquois customs, legends, and philosophy of life. Activities included making a dream catcher, a wampum belt, and a teeter-toter canoe. Children received a hands-on experience into some of the daily activities in a reproduced Iroquois longhouse through measurement and whole language concepts.

This display took on the environmental approach, the large exhibit room was designed as an inside experience of a long house. The walls were painted to evoke the atmosphere, wall banks or shelves were created for the activities. During this exhibit each month received a new theme focus.

Columbus and the Great Explorers : October 6, 1992 - December 31, 1992

This was an experimental display focusing for the most on the use of role playing, with 41 characters. Visitors were provided with costumes so that they could assume the various duties of the sailors on board exploring ships, or the natives that they visited, and life of a settler. These duties might included sail and deck repairs, a crow's nest, make an hour glass, and a cooking station. Children learned about the effects of settlement in North America and some of the hardships that were endured, or resulted from "the discovery". Two thirds of the activities were related to life on board ship, the remained concentrated on Columbus's or Cooke's contacts with Indigenous Peoples, and the resulting settlement in Canada by Europeans.

The large room took on the appearance of life on board ship in the 14th century.

Evaluation

During the exhibit " Stick, Stone and Story" several representatives and visitors from local native associations, and border (USA) areas paid a call on the site. One was over heard to say ..."It feels like coming home". The exhibit design staff paid close attention to the values of the Iroquois, respecting their guidance. The exhibit reflected life 500 years ago, pre-Columbus; this occasion caused some interpretation questions to arise.

Betty Malyon, visited the museum in her capacity as Museum Advisor from the Ministry of Culture and Communications, she was accompanied by Karen Daniels, the local representative in April. Support at the Ministry level for the museum's on-going work was appreciated.



A class is introduced to the exhibit, "Stick, Stone and Story"



Children investigate the archaeology activity centre during the "Stick, Stone and Story" Exhibit

STAFF TRAINING

- Senior staff attended a Marketing Strategy Meeting at Dundurn in January.
- Cable 14 did a taping on site in January.
- In the March, Barbara Effat visited the Curators meeting to speak on the Ontario Museum Association.
- Lois Corey attended a three day programme by the OMA on "Museums in the Community".
- The Curator attended the Association of Youth Museums and the American Museum Association Conference in Maryland in April.

MARKETING

- Each exhibit and special event received appropriate Public Service Announcements (PSA) that were mailed or faced.
- Cable 14 visited the site and filmed the exhibit change in process.
- CHCH offered a two minute taping on the site in February. This resulted in a noticeable increase in attendance on the day following.
- The staff participated in Heritage day at City Hall.
- In March City TV visited the site to tape a short promo for their show City line. 10 passes to visit were given out on the show.
- Pizza Pizza and the museum did two mutual exchanges of promotional materials for the school year.
- The museum supported Volunteer week in April.
- Four representatives from the Ganondagan State Historic Site at Victor, New York and one representative from the Ontario Historical Society visited the museum on April 21.
- The American/Canadian Automobile Associations 2 for 1 passes was re-installed. Building up the new logo, the Museum produced a new T-shirt design and Baseball caps. These will soon be offered to the public for sale by the "Friends", currently the museum staff wear them at special events, and they are used as promotional gifts to co-op students, and contest winners.
- The Curator took part in "McHappy Day" at the McDonald's restaurant across the road in June.
- Lois Corey attended the "Kidsummer" media launch in Toronto in June.
- In July the Education Officer appeared on Cable 14's Take 5 show.
- KidsToronto did a photo shoot for the November cover, using local students in costumes and one of the murals as a backdrop.
- The Curator was invited to attend a meeting of "The Friends of Gage Park" in October.
- 102.9 K-Lite had a reporter visit the site for a live report in October.
- Architectural student visited in October to research and develop ideas on Children's museums for a project.
- CHCH-TV filmed the museum for the news hour program.

VOLUNTEERS

The Study Team members have remained committed since the start of the Long Range Study in 1989 by Lord. Several members joined other interested individuals to form the "Friends of The Hamilton Children's Museum" in April 1993. Mike Kott (c.1982) remains committed to the development of creative activity centres that are interactive spaces for the museum. Fred Milsome continues to support the site almost every Friday afternoon. Two students offered short term commitments in the summer of 1992: Agnes Salutari, Eleonra Prihoda, and Paula Esteves. Ryan, Sarah, and Pam Nettleton supported their father/husband's efforts at the site. The Dofasco Computer Club continues to support the Commodore 64 Computer activity centre. The Hamilton Regional Indian Friendship Centre; and McMaster University, Indian Studies; Woodland Cultural Education Centre;

COOP PROGRAMMES

College Programme

- Mohawk College placed one student, Gloria Husian, for a six week placement at the site. She worked extensively with cataloguing the collection.

High School Programme

The Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board provided many talented students who contributed valuable skills to many facets of the museum. Some position assignments were :

- Artist, creating murals, activity materials and centres
- Interpreter, working with visiting groups and the public
- Marketing, developing market studies, creating displays, assisting generally in promotions efforts.
- Clerk, performing various roles, such as: receptionist, booking clerk, clerical resource.
- Researcher, produced information and process reports for the Education Officer.
- W.O.W.(Canadian Jobs Strategy: Work Orientation Workshop)- Summer student placement; one person worked as an interpreter and assistant in the education office.
- The Regional Indian Centre placed one student in the fall of 1991. This student remained at the site until early spring 1992. His assignments ranged from working on the exhibit floor to assisting in administrative duties.

PARTNERSHIPS

The joint venture between the Museum and **Sheridan Colleges Computer Graphics Department** continues to move ahead. Through the efforts of Jim Sayers at Sheridan, the **Apple** Computer Corporation donated one machine for on floor use by the visitors. The software used to create the activity programs is Canadian in origin, and was donated to Sheridan for this specific purpose. Students at the College work under the direction of

Gillian Chubb. Gillian supervises their work, the installation of high quality interactive programs, and programming problems. The site staff are responsible for the research, tracking user problems, etc.. Programs were created to meet specific learning goals, and many different interests and abilities.

Another joint program ran with the **Hamilton Military Museum** and **The Joseph Brant Museum** in Burlington. The exhibit on "Columbus" formed an appropriate bridge between the H.C.M. and the two other sites. A reduced booking fee and joint advertising supported these efforts.

Kidsummer again supported the work of the site, advertising a special concert event in July.

The Arts and the Children's Museum, combined to offer a summer activity day at the site. This took place outside, it was very popular, and sold out the 24 places quickly. Shari Johnson, Arts Facilitator ran the programme specializing in re-cycled materials.

The summer of 1992 saw the addition of an outdoor **Teaching Garden** on the west side to reflect the Stick, Stone and Story exhibit inside. This was maintained by a combination of grant student staff and Public Works staff. Corn, squash, and beans were planted in an arrangement to support each other, following traditional Iroquois methods; and to reflect the Three Sister's legend.

Association of Youth Museums

The Curator continues to play an active role with the association. In the past year, she The Curator continues to play an active role with the association. In the past year she has responded to inquiries about the H.C.M. and youth museums from such places : Jordon, Erie Pennsylvania, Thunder Bay and Toronto Ontario. Mentoring new or start up concepts is one role that this small museum can commit to at present. Also, an exchange student attending Waterloo University (from the Netherlands) interviewed the Curator in January.

The Friends of the Hamilton Children's Museum

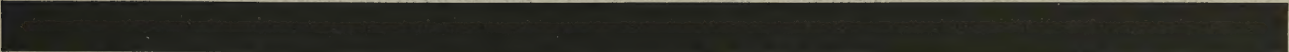
The group first met in the spring of 1992, by August they had formed "The Friends" as a voluntary organization endorsed by the City Council. It functions under the auspices of the City of Hamilton and the Department of Culture and Recreation and the guidance of the Hamilton Historical Board.

In December, the Friends became a member of the Canadian Federation of Friends of Museums. They held their first public awareness day at Lime Ridge Mall on December 14 and at the same time conducted a very successful raffle.

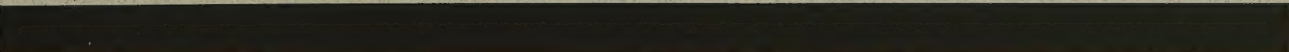
Also in December, the friends presented a proposal to City Council that the capital Budget for expansion and Relocation be recaptured for 1995. This was followed up by personal calls to all the Alderman.

The Friends are also selling memberships, benefits of which include: free admission for children listed on the membership card, newsletter, advance notice/invitation to special events, discount at currently three participating merchants. The first Annual General meeting is scheduled for April 28, 1993.

The Steering Committee has also been activity involved in the location study, and on-going application(s); and previously in the Collection Study for the future Children's Museum; and some in the Lord Study. Currently the committee is working with the Programme Study which will report back in March of 1993.



HAMILTON MILITARY MUSEUM REPORT



STATEMENT OF PURPOSE

The Hamilton Military Museum is owned and operated by the Corporation of the City of Hamilton, under the direction of the Department of Culture and Recreation, and will serve primarily the residents of Hamilton and surrounding areas.

The Museum has been established to collect, preserve, research, house, exhibit and interpret, according to museum standards, all those objects which best serve to illustrate the military history and traditions of Canada from the Loyalist period to ca.1972, using local examples wherever possible. It will promote public awareness of the collection through exhibitions, tours, programmes and written documentation, however, the building and objects on display will never be at risk as preservation will always be the first concern.

ATTENDANCE

CATEGORY	1990	1991	1992	92 %
Adult	14,803	12,993	12,584	43.6%
Senior	2,511	2,311	2,378	8.2%
Student	2,206	2,160	2,012	6.9%
Child	6,541	5,799	5,636	19.5%
Programmes	3,063	3,076	3,425	11.9%
Guests	832	815	646	2.2%
Special Events			2,200	7.6%
TOTAL	29,956	27,154	28,881	100%

While general visitor attendance declined by 2.8%, group visits increased by 11.4%, nearly offsetting the loss in general visitors.

REVENUE

Category	1990	1991	1992
Admissions	1,276.50	1,327.83	1,427.20
Programmes	3,776.55	3,935.34	5,521.14
Combined Tickets	5,554.05	5,324.20	5,182.90
Grants			24,168.00
Gift Shop (Net)	2,105.83	3,011.50	2,635.39
Total			38,934.63

OPERATING BUDGET

1992 Expenditures: \$183,175

COLLECTIONS MANAGEMENT

Collection

130 artifacts, from 27 sources, were acquired by donation or purchase in 1992. Highlights include:

- School of Infantry certificate
- Military Medal to Private Gribbin, 5th. Field Ambulance, Hamilton
- George Hamilton's (founder of Hamilton) military commission
- Fenian Raid period Spencer Rifle
- document relating to the 1st. Incorporated Battalion, Hamilton, 1843
- modern model of HMS St. Lawrence, War of 1812 period

These acquisitions raise the total collection to around 6,400 artifacts, of which approximately 315 (4.9 %) are on display at any one time in the Museum.

Loans

Short term loans were made to the following organizations and institutions in 1992:

- Royal Hamilton Military Institute
- Veterans' Affairs
- Macassa Lodge
- Hamilton Mum Show
- Dundurn Castle
- Legislative Assembly of Ontario
- Ireland House
- Hamilton Children's Museum
- City Hall, Hamilton
- Battlefield House
- Hamilton Players' Guild

Conservation

The Heritage Branch of the Ministry of Culture and Communications conserved one cocked hat for the Hamilton Military Museum which has now been returned for display. A second, earlier, cocked hat is currently at the Ministry's laboratory in Toronto for treatment.

The Military Museum continued in 1992 a programme to convert World War I nitrate negatives to safety film. Approximately 100 negatives, ranging in size from 3 feet to 9 feet in length were converted in 1992. The project will continue in 1993. The Military Museum received assistance from the Regimental Museum of the Cameron Highlanders of Ottawa which undertook to convert the negatives relating to that particular regiment.

Once processed, the original negatives are being turned over to the Regimental Museum of the Princess of Wales' Own Regiment in Kingston for their use. Most of the negatives were taken in and around Kingston.

As usual, wheels and trucks on the small exterior artillery pieces were turned and coated/painted as appropriate. Wooden carriages were inspected for any signs of deterioration and painted as necessary.

Exhibitions

Hamilton-Scourge Project

In 1992 the lower floor gallery was converted into a permanent display on the Hamilton and the Scourge, two American warships which sank in Lake Ontario. The City of Hamilton owns the two wrecks and hopes to raise and display them eventually. This exhibit provides an archaeological and photographic view of the ships, two excellent ship models and panel displays on life in the navy at that time. There are some period artifacts on display and a knot tying activity station. Should artifacts be brought up this display area will provide public access to restored pieces until such time that a permanent home is established for the project.

Outreach

The Hamilton Military Museum provided off-site exhibitions to the Royal Hamilton Military Institute, the Hamilton office of Veterans' Affairs and the Legislative Assembly of Ontario. These presentations enabled additional items from storage, particularly those from the post-1939 era, to receive some public viewing. The presentations were designed, mounted and labelled by Museum staff.

One other presentation annually is at Macassa Lodge for Remembrance Day. The Lodge staff install the exhibit themselves.

The displays at Veterans' Affairs, Macassa Lodge and the Royal Hamilton Military Institute are primarily intended to reach seniors who often cannot come to the Museum itself.

Two case displays were also installed at City Hall in 1992. One was on John Morison Gibson for Heritage Week. A plaque was unveiled to this local militia officer, lawyer, politician and Lieutenant-Governor of Ontario. Also displayed was a recent acquisition, a model of H.M.S. St. Lawrence, the largest warship constructed on the Great Lakes during the War of 1812 and commanded by Thomas Baker who later resided in Hamilton.

Temporary Displays

One closet case remains for some small features in the Museum. In 1992 these included:

- Royal Canadian Army Medical Corps
- Art by Grade 8 students at Hampton Heights School
- Christmas presentation

Research

10 items were purchased for the library including video tape items. The resource was further augmented by the donation of books, records and slides by the public. The library is reasonably accessible now through a manual card catalogue system.

PROGRAMMES

Educational Programmes

Booked programmes increased by 11.4% over 1991. The most dramatic increase was seen in high school class bookings, up 110% over 1991. This is always a difficult group to reach. Grade schools increased by 10.4% while youth group attendance was down by 30%.

The Hamilton Military Museum twinned with the Hamilton Children's Museum to offer discounts for joint bookings for compatible Junior Grade programmes (Life In The Navy and Columbus and the Great Explorers).

Training Opportunities

Military Museum staff gave separate working sessions on artifact registration to:

- the Arts Co-ordinator's grant staff
- the administrative staff of the H.M.C.S. Star Museum
- grant staff of the Hamilton Children's Museum

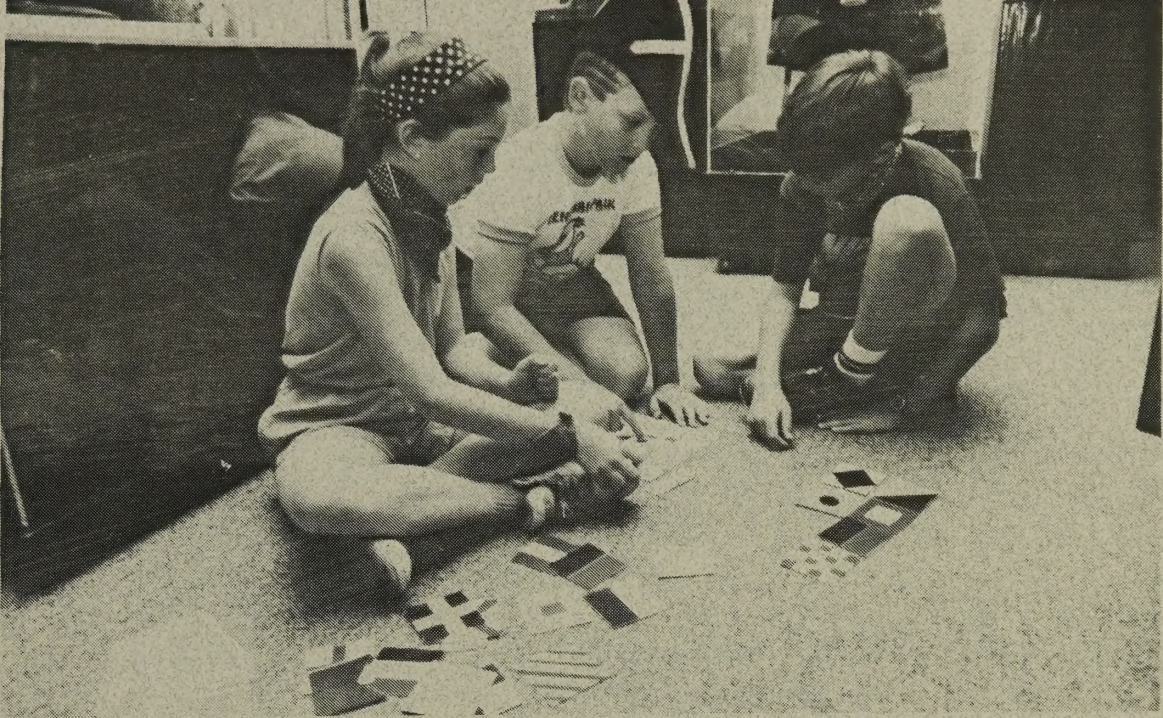
In addition staff provided a brief orientation tour of the Museum for new members of the Hamilton Historical Board.

The Museum participated in a co-operative education programme by offering a six-week education placement for a Mohawk College student.

Special Events

April - A Memorandum of Cooperation and Understanding was signed with the Canadian War Museum in Ottawa. This was due in part to the report on the Task Force on Military History Collections in Canada which was released in 1991. It should give both museums a better opportunity to interact with each other. The ceremony took place at an April meeting of the Hamilton City Council. Mayor Robert Morrow signed on behalf of the City and Karen Graham, Chief of Collections Management and Conservation Services, for the Canadian War Museum.

July - Approximately 2,200 visitors watched a military tattoo on the grounds in honour of Canada's 125th. anniversary of Confederation. Bands/pipes & drums from three local militia units participated: the Lorne Scots (Peel, Dufferin & Halton Regiment), the Argyll & Sutherland Highlanders of Canada (Princess Louise's) and the Lincoln and Welland Regiment. The Schiehallion Dancers of Hamilton performed as well. The event was made possible through a grant from the Musicians' Trust Fund, Hamilton Musicians' Guild.



Children participate in "Life in the Navy" Activities



The Museum hosted a Military Tattoo on July 1

August - The official opening of the Hamilton and Scourge exhibit took place August 29, 1992. It was hosted by Hamilton Alderman William McCulloch. Speakers included Hamilton Mayor Robert Morrow and Robert Sugden, Director of the Hamilton Department of Culture & Recreation. Ken Bennett, Chairman of the Hamilton Historical Board, assisted the Mayor with the ribbon cutting.

Outreach

The Curatorial Assistant gave a lecture/slide presentation, with a "sing-along" to the Burlington Historical Society. Entitled "Oh What A Lovely War" it dealt with service in World War I.

PROMOTIONS

Military Museum staff revised and distributed joint museums brochures on programmes for the Girl Guides and Boy Scouts of Canada.

CHCH TV filmed part of its segment on the 75th. Anniversary of the Battle of Vimy Ridge at the Hamilton Military Museum.

Cable 14 filmed the school programme for the Department's regular local show.

New photographs of some of the educational programmes were arranged for.

Staff met with:

- the Intermediate Grades History/Geography Co-ordinator, Hamilton Board of Education
- the Junior Consultant, Halton Roman Catholic Separate School Board
- secondary school teachers, Peel Board of Education

PROFESSIONAL DEVELOPMENT

Conferences

One staff member was sent to each of:

- The Organization of Military Museums of Canada annual conference, Royal military College, Kingston
- The Ontario Museum Association annual conference, Brockville

Two staff attended the annual military museums conference at Borodino, Russia.

Training

The Curatorial Assistant attended a City course on Report Writing.

The Curator attended a two-day course on the City's new Attendance Management System.

Interpreters who participate in the Museum's educational programmes had a half-day training and review session with the Curatorial Assistant. A shorter session was conducted for those Interpreters who work only on the front counter.

All staff attended a half-day Divisional training session in February.

All full time staff attended the annual general meeting of the Department of Culture & Recreation in May and a full day Departmental training session in December.

GIFT SHOP

New products offered for sale in 1992 include:

- four novels of the War of 1812 written by Pierre Berton especially for young readers
- Hamilton and Scourge posters
- book: Ghost Ships
- Hamilton & Scourge commemorative stamp and envelope
- recycled art: aeroplanes and cannons made from spark plugs, rifle shells and car condensers.
- 30mm cast metal War of 1812 period figures
- book: Allied and Enemy Aircraft 1918

HAMILTON MUSEUM OF STEAM & TECHNOLOGY REPORT

STATEMENT OF PURPOSE

The Hamilton Museum of Steam & Technology is owned and operated by the City of Hamilton under the direction of the City of Hamilton, Department of Culture and Recreation.

The Museum has been established primarily to preserve the 1859 Hamilton Waterworks Pumping Station consisting of the Engine House, the Gartshore Beam Engines, the Boiler House and Woodshed. In addition, through exhibition, the Museum will interpret to the general public the history of the Waterworks, past and present, its founders and the impact of the industrial and social growth of Hamilton.

The organization will collect, conserve, preserve, exhibit, interpret and research the buildings, all machinery and artifacts owned by the Museum, according to acceptable museum standards and regulations. It will educate and inform the public through tours, promotion, programmes and written documentation. Although all possible demonstrations and activities will be developed as interpretive programmes, these will never be at the risk of the buildings and objects in the collection, the preservation of which will always be of the first concern.

Furthermore, the ancillary building, or woodshed, will exhibit steam engines that demonstrate the changes in and varied uses of steam technology. The engines on display must relate to Hamilton's industrial heritage or be unique (or rare) examples of changes in steam technology. Static displays will interpret the restoration of the Gartshore engines with the improvement of the Institute of Power Engineers, Hamilton Branch, Pump Group.

This statement may not be altered without the consent of the Corporation of the City of Hamilton.

ATTENDANCE

Category	1990	1991	1992	% of 92 Table
Free	2182	1506	2605	22.4%
Membership	N/A	N/A	N/A	
Adult	2727	2887	3753	32.2%
Senior	779	769	707	6.1%
Student	404	434	492	4.2%
Child	1568	2087	2873	24.7%
Other	961	2713	1214	10.4%
TOTALS	8621	10396	11641	100%

The Hamilton Museum of Steam and Technology continues to set new attendance records. In 1992, for the first time, more than 11,000 visitors came through the museum in the twelve month period ending 31 December.

REVENUE

Category	1992
Admissions	\$ 11,100
Gift Shop	\$ 5,500
Memberships	\$ 500
Operating Grants	\$ 19,838
TOTALS	\$ 36,938

OPERATING BUDGET

1992 Expenditures: \$217,720

COLLECTIONS MANAGEMENT

Donations

Industrial Artifacts - Since joining the Department of Culture and Recreation in 1988, the Steam Museum has undergone an evolution. Initially focused on the preservation of steam engines, the museum has responded to a community interest in the region's industrial heritage. This interest is reflected in the museum's collecting activity.

In early January, the museum staff transferred a large number of artifacts (primarily tools related to various woodworking trades) from Barton Street Storage to the

museum's storage area. The move reduced over-crowding at Barton Street and placed responsibility for this collection more clearly with the relevant museum.

In the Spring, the museum was approached by Mohawk College regarding the donation of an English built oil engine and steam turbine. The engines and donor have important local associations. As well, they are of such superior quality and rarity that their preservation must be assured.

One of the museum's most generous donors in recent years has been Art Matthews of Burlington. A former owner of a machine shop, Mr. Matthews has donated, in the past, a large collection of machine tool manuals, catalogues and drawings. In August, Mr. Matthews donated additional catalogues and manuals from the Bertram Machine Tool Co. of Dundas, Ontario.

Dawson "Dusty" Rhodes has donated the remainder of his technical library to the museum. Mr. Rhodes, a retired naval architect, has transferred his library to the museum over the last few years. The materials include trade catalogues and textbooks related to steam, diesel and shipbuilding technology.

The museum received in donation a Burrows, Stewart and Milne weigh scale. Burrow, Stewart and Milne was a prominent foundry producing a wide range of products including stoves and weighs scales of various sizes and designs.

Site Related Artifacts - While broadening its interest, the museum continues to pursue research and collecting related to the history of its site. Recently, the museum acquired a plan for proposed masonry restoration work on the Gartshore building dated 1971. Although staff knew that re-pointing work had been carried out in the 1970s, the plan was useful in filling out some details of the intended work.

RAILWAY ARTIFACTS - Few aspects of our industrial heritage hold the consistent appeal of railroads and locomotives. In response to that interest, the Steam Museum mounted an exhibit, "A Romance with Trains," which examined our fascination with this technology. Largely in response to that exhibition, the museum was offered several important collections.

The museum received the Sullivan Collection of railroad history related books, periodicals and textbooks. There are over 1200 items in this donation and provide an important addition to the museum's research holdings.

An additional donation, the Wales Collection, includes railway monographs and an extensive collection of locomotive photographs from the estate of Harry R. Wales. Mr. Wales spent a lifetime photographing Hamilton area and Canadian locomotives. He researched and catalogued (by railway, locomotive type and number) each of the more than 2,000 photographs.

Finally, one visitor to the exhibit donated a small but excellent collection of locomotive construction plans.

Incoming Loans

Although the museum has holdings of its own, the museum typically relies on the generosity of private collectors to make its temporary exhibits a success.

The members of the Golden Horseshoe Live Steamers and the Hamilton Model Engineers as well as private collectors loaned large numbers of models for the "Romance with Trains" exhibit. The loans were mainly live steam models or collectible toy trains.

Alan Seymour and Ralph Greenhill generously lent the museum a number of lithographs and object d'art for the "Through Artist's Eye's" exhibit. Mr. Greenhill's 1991 donation of his collection of Victorian industrial art formed the basis of this show. He supplemented this fine collection by lending the museum a number of Victorian ceramic, glass and metal pieces. Mr. Seymour's collection of John Cooke Bourne lithographs added an important dimension to the exhibit.

Conservation

In mid-January, the museum was visited by a team contracted to undertake a detailed analysis of the long term conservation needs of the Pumphouse, Boilerhouse and Chimney.

The final report, prepared by Martin Weaver and Alex Barbour, was submitted to the museum and the Canadian Parks Service for review under the terms of a proposed Cost Sharing Agreement between CPS and the museum.

As part of the conservation study, a test pit was excavated against the north wall of the Pumphouse. The pit exposed the foundations and footings of the Pumphouse and provided important information on the building's construction. The knowledge will be applied to plans which will eliminate the current problem of groundwater flooding.

The excavation was monitored by John Jouppien, a local archaeologist in accordance with sound heritage practice.

Research

The museum averaged two research requests per month in 1992. Subjects have included:

- * local foundries and machine tool manufacturers;
- * 19th Century building practices;

- * gun lock springs;
- * 19th Century domestic ventilation systems;
- * 19th Century coal gas generation;
- * various requests related to steam locomotives, steam engines, boilers and valving systems;
- * maintenance procedures for stationary steam engines now in preservation; and
- * museological issues.

In addition, researchers and model builders regularly make use of our library holdings.

Exhibitions

Temporary

Following March Break, the museum opened its first temporary exhibit for 1992, "A Romance with Trains". The exhibit ran until May 10th and focused on our unusual relationship with trains, locomotives and all things associated with railways. The show included two operating electric model railways and over 100 model trains and locomotives of all kinds.

In October, the museum mounted its second temporary exhibit: "Through Artists' Eyes". The exhibit displayed 19th Century lithographs, engravings and watercolours of industrial, engineering and railway subjects and examined Victorian attitudes towards industrialization as it was expressed in art. The exhibit demonstrates that those who lived through the Industrial Revolution held wide ranging attitudes towards the change, ranging from open hostility through uncritical enthusiasm.

PROGRAMMING

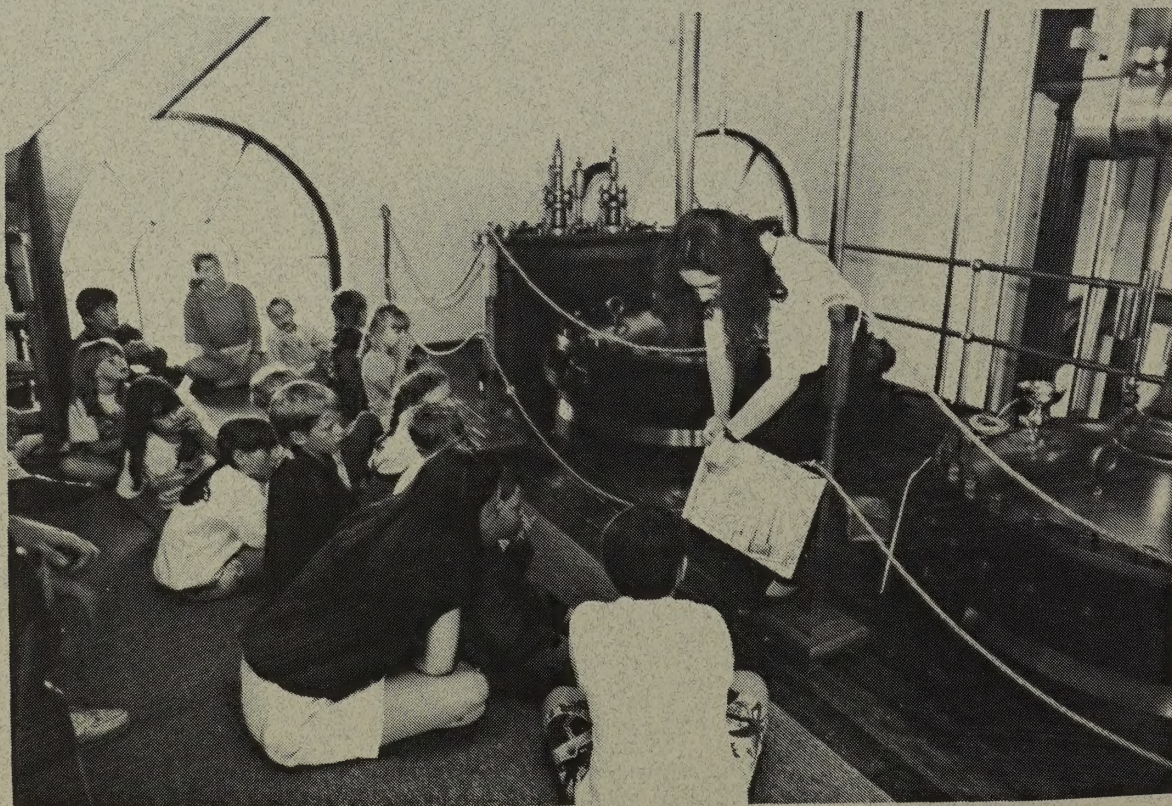
Educational Programming

Urban Problems, Urban Solutions - In the Spring, two OAC (formerly Grade 13) classes visited the museum as part of a World Issues course (offered usually through a Geography or Social Studies department). The museum developed a programme which focussed on the emergence of water pollution as an urban and public health issue and the various solutions found. The programme, which is a revision of "Urban Problems, Urban Solution," is a potential growth area for the museum in the future.

Pumphouse Discovery Tour - In response to a request from a day camp, the museum developed, tested and operated a public programme for pre-school age children. The programme, which incorporates dress-up and hands-on activities, was a great success.

With minor changes, the programme, now called "The Pumphouse Discovery Tour," will be offered to day care and primary level schools in 1992-93.

To Design a Waterworks - At the beginning of the month, staff conducted 4 special programmes for Junior Level Gifted students from Mountain Gardens School in Burlington. Working with the teacher, staff developed activities geared specifically to the needs of the teacher and students. The programme, now called "To Design a Waterworks," was very successful and, with variations, will be adapted to other school programmes in the future.



A summer camp group is introduced to the workings of the 1859 Pumphouse

COMMUNITY SUPPORT

Volunteer Groups - The museum continues to work with three volunteer groups totalling more than 80 members. The museum values the working relationship with groups towards projects of mutual interest.

The Hamilton Model Engineers Club continues to gather at the museum on a monthly basis. The Curator takes the opportunity to meet with the members and discuss the status of museum projects with the group as a whole and informally with interested individuals. This club has grown substantially over the last few years, nearly doubling its membership.

The Golden Horseshoe Live Steamers, in association with the museum, continues to operate its track on the museum grounds. The group is growing in size and hopes to expand the track in the future. Efforts were begun at the close of the year to improve facilities at that end of the grounds. In the meantime, the club and the museum will work together on 8 special events in 1993.

Staff also work with the Hamilton Historical Machinery Club. This organization undertakes a large share of the work associated with mounting the Annual Antique Steam and Gas Engine Show.

The museum will continue to facilitate the activities of these very energetic clubs and very much appreciates their volunteer efforts.

Individual Volunteers - Several individual volunteers made significant contributions to the work of the museum in 1992.

The museum would like to thank Norman Makin for his invaluable work in the development and maintenance of our model steam engine programme.

The museum gratefully acknowledges the dedication of Derek Fallowfield and Tom Stewart who operated their large scale model steam engines at the museum throughout the year in support of some of the museum's special programming.

Finally, many of the museum's special events would not be possible without the volunteer efforts and support of the family and friends of the museum staff: Dave Nimmo; Evie Nimmo; Catherine Nimmo; David Lekx; Lori Ann Bell; Jill Wood; and Jane Kerr-Wilson.

1992 Special Events

Golden Horseshoe Live Steamers Steaming Days - As in previous years, the members of the Golden Horseshoe Live Steamers operated their steam powered model locomotives

on a miniature track at the museum grounds on selected days during the summer. These are extremely popular special events attracting individuals and whole families from all over the region.

Annual Antique Steam and Gas Engine Show - The museum's Annual Antique Steam and Gas Engine Show, held every year on the last weekend in July, was another great success this year. Despite the weather, the show was well attended. More exhibitors (almost 100) with a greater variety of material, came to the show. Highlights of the show included: two Hamilton made Sawyer-Massey steam traction engines; roughly 50 gas engines; approximately two dozen stationary steam engine models; 8 live steam model locomotives; and 6 model traction engines (including a model saw mill).

We would like to thank Pioneer Petroleums for their support.

OMLET - The Steaming Day series culminated in OMLET, the Ontario Model Locomotive Efficiency Trials held at the museum on September 13th. Attendance was over 460 people. This province wide competition tests both driver and model engine.

STAFF TRAINING AND DEVELOPMENT

Conferences

The Curatorial Assistant attended a three-day conference in Toronto held by the Canadian Museum Association on Gift Shop Management. The CA, who is largely responsible for overseeing the operation of the museum's shop, gained many important insights, contacts and possible suppliers. Insights gained at this conference are reflected in a substantial increase in Gift Shop revenues in 1992.

Courses and Seminars

The museum hosted the Ontario Museum Association Seminar, "The Care of Machinery Collections," November 16 and 17. The seminar was conducted by Carl Schlichting from the Canadian Conservation Institute. The museum staff acted as on-site co-ordinators for the OMA.

The Curator gave a talk at an Ontario Museum Association Seminar, "Fundraising in Museums", co-sponsored by Dundurn Castle. The Curator spoke on museum membership programmes.

The Curator and Stephen Eadie, Historical Interpreter, spoke at the Association for Living History Farms and Agricultural Museums, Canadian Region Spring Meeting.

In late May, the Curator spoke at the International Institute of Conservation-Canadian Group Pre-Conference Workshop on "A Terms of Reference for the Restoration of the Hamilton Pumphouse."

Staff Appointments

During the summer, the Curator, Ian Kerr-Wilson, split his time between the Steam Museum and the Children's Museum where he was Acting Curator (as a result of a short term disability).

The Curator has completed his tenure as Secretary to the Council and Executive Committee of the Ontario Museum Association. The Curator has been active in the Association for four years. He continues to sit as a member of the OMA's Ad Hoc Task Force on Strategic Planning.

The museum had two new staff members for the summer. Mitra Foroutan joined the staff as a Historical Interpreter. In addition to her public duties, Mitra wrote and produced a new booklet detailing the history and significance of the museum for distribution to visitors. In addition, she developed and implemented the new programme for summer camps described elsewhere in this report.

Carla Cameron had been hired as a Research Assistant under the provincially funded Jobs Ontario Youth programme. She spent the summer developing a French language guide book and exhibit text.

WHITEHERN REPORT

STATEMENT OF PURPOSE

Whitehern is owned and operated by the City of Hamilton under the direction of the Department of Culture and Recreation.

Whitehern, originally owned by the McQuesten family, was given to the City of Hamilton in 1968. A legal agreement between the last surviving members of the family and the City outlined the terms of the bequest. It stated that Whitehern be kept open as a "period piece" and be "maintained as a memorial to Dr. Calvin and the Honourable Thomas Baker McQuesten".

Whitehern (with its original furnishings, gardens, stables, and family possessions), has been preserved in accordance with the bequest agreement to depict the domestic life of three generations of the McQuesten family (1852-1968), who were notable for "their industry, enterprise, and public service".

The museum will preserve, research, exhibit, and interpret "insitu" those objects which were donated within the McQuesten bequest. The museum will also collect, preserve, research, exhibit and interpret additional objects which are documented and deemed to be significant additions to the McQuesten collection and archives.

All restoring, collecting, interpreting and exhibiting will be done in harmony with the documented research of the site to ensure an accurate presentation of the McQuesten family and their home. All such work will be done in keeping with museum standards and regulations so that the building and collection will not be subject to damage.

The museum will serve the residents of Greater Hamilton by informing and developing public awareness of exhibits through guided tours, interpretive programmes, special events, promotions, and written documentation.

ATTENDANCE

Category	1990	1991	1992	% of 92 Table
Adult	3,304	3,786	3,073	36.0%
Senior	1,237	1,142	1,286	15.1%
Student	861	777	666	7.8%
Children	3,878	4,075	3,504	41.1%
TOTAL	9,280	9,780	8,529	100%

1992 REVENUE

Category	1992
Admissions	9,710
Revenues	175
Operating Grants	37,586
Capital Grants	173,508
Hamilton Spectator	312.50
Hamilton Musicians Guild	872.50
TOTAL	222,164
Donations	90.94

OPERATING BUDGET

1992 Expenditures: \$221,285

COLLECTIONS MANAGEMENT

Acquisitions

Whitehern is a documented site with a closed collection. The museum limits collecting to artifacts which are directly related to the McQuesten family and the interpretation of the site.

In 1992, a turn-of-the century butler's suit was acquired by purchase to be used as a model for the male Interpreter costume.

Loans

Various short-term loans were for research, exhibit and educational purposes, to other museums, and members of the community including teachers, private researchers and students. The following loans were made in 1992:

- silver meat covers
- Furnival serving dishes
- Fire screen
- Engraving "Wolsey Receiving the Cardinal's Hat"
- Chinese tea cup
- Photographs of Mary B. McQuesten and Rev. Thomas Baker
- Building documents (microfiche)

- Interpreter costume
- Reference materials such as books, slides and video.
- Outreach slide programme, General Whitehern Topic
- Collection of slides about T.B. McQuesten, for public lectures

Conservation

The Ministry of Culture and Communications-Heritage Branch assisted Whitehern by performing specialized conservation treatment on two artifacts. The following artifacts were conserved at the MCC Conservation Lab:

- Engraving "Wolsey Receiving the Cardinal's Hat"
- Chinese tea cup

Building Conservation and Maintenance

Security

Two staff members from the department of Heritage Services (Communications Canada) spent two days inspecting the burglar and fire security systems at the site. The resulting security and fire protection review reports, received in December, noted that the present systems provide adequate and reliable levels of protection for the building and collections. Both reports, however, cited specific recommendations for improvements to augment the effectiveness of both systems. These recommendations will be addressed in 1993.

West Museum Room Closet

The west museum room, formerly Rev. Calvin McQuesten's bedroom, had its closet reconstructed. The original closet had been removed during the construction of built-in display cases in 1971. The restoration included the successful replication of missing historic fabric including lath, two coats of plaster (scratch and finish coats) and, reproduction of wood trim profiles (ie. baseboard, door frame, and picture rail). All damaged existing historic fabric was preserved and stabilized.

Capital Project

Restoration architectural firms were invited to submit letters of interest and proposals for Whitehern's restoration project in late winter and early spring. A seven member inter-departmental selection committee member, encompassing restoration, architecture, planning, maintenance and curatorial concerns, selected the firm of Taylor/Hazell Architects as the restoration project architects. Preliminary work, such as site inspections, stone testing and analysis, preliminary drawings and specifications, were initiated and resultant findings were presented at the November meeting of the Hamilton Historical Board.

Capital Project Funding

Taylor/Hazell Architects prepared specifications and drawings for the reconstruction of the "Widows Walk". This information will support an application for LACAC grant funding in early 1993.

The Ministry of Culture and Communication approved Whitehern's application for partial funding of the Building Conservation Project. The site was awarded a grant of \$ 156,008 through the provincial Cultural Facilities Improvement Programme (CFIP). This funding will enable the site to address its major building conservation concerns.

Ontario Heritage Foundation Easement

The City of Hamilton and the Ontario Heritage Foundation entered a conservation easement agreement regarding Whitehern. Required as a condition of capital funding from the Ontario heritage Foundation and the Ministry of Culture and Communications, the Easement will ensure a third level of approval is in place to preserve the heritage value of Whitehern during the present restoration project and in the future. The Foundation holds easements of the property, and the interior and exterior of Whitehern.

Landscape Preservation and Maintenance

The Federal **Ministry of Communications - Access to Archaeology Programme** approved a grant for \$ 17,500.00 to assist with Whitehern's 1993 archaeology project. The project in addition to being an important component of the restoration project, will expose visitors to the principles of archaeological investigation and will contribute to the understanding and interpretation of the site.

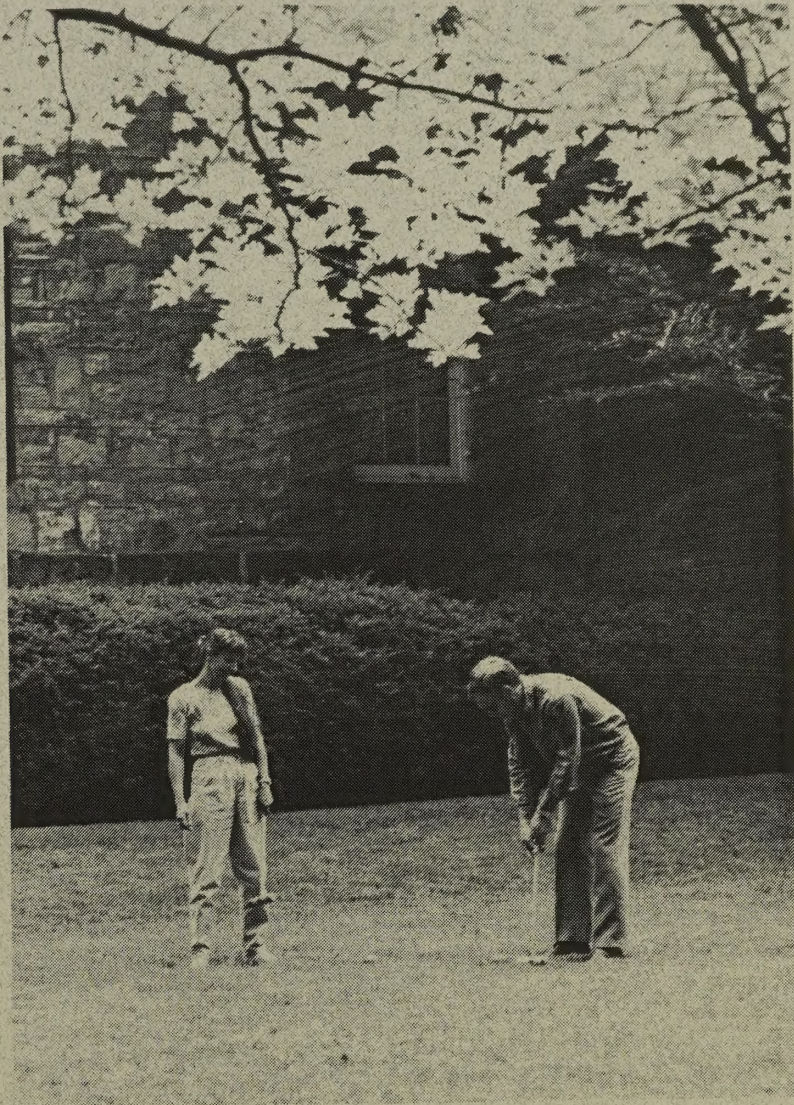
The Royal Botanical Gardens staff assisted Whitehern with the **propagation of an apricot tree**. If successful the new tree will serve to replace the aged original tree located in the back garden.

A "**Grounds Use Policy**" was prepared defining the sensitive nature and appropriate use of Whitehern's Gardens. Approved by City Council, the policy allows passive recreational use of the garden while helping to safeguard the buildings, structures, ornamental details, landscape design, plant material, and, above/below ground features.

The **flagstone driveway** was repaired as lifting stones were creating a risk to the health and safety of pedestrians. This work was accomplished with the assistance of the Public Works Department.

The **gardens** were magnificent through the summer thanks to the prudent maintenance

programme of the Parks Beautification Section staff. The trees were pruned and the gardens featured a number of new perennial.



Visitors enjoy a summer game of croquet in Whitehern's gardens

Access to Archives

A grant from the Ministry of Community and Social Services enabled Whitehern to hire a part-time research assistant for a twelve month period. The project permitted a large portion of the original McQuesten correspondence to be transcribed from handwritten to computer format. At the conclusion of the grant term over 2,000 pages of correspondence were successfully completed. In the transcribed form, the letters offer a valuable resource for research. Spanning three generations of the McQuesten family (1840's - 1960's), the letters provide an immediate and personal historical perspective.

A McMaster Ph.D. student has selected Whitehern's collection of letters as an important primary source for her dissertation entitled "The Whitehern Women and their letters". When completed, a copy of the paper will be kept on file at McMaster University, the Canadian Archives in Ottawa, and at Whitehern. The project will facilitate the on-going analysis and synthesis of the information available in the sites archives.

Publications

The third volume of the Hamilton Dictionary of Biography 1992, included an insightful biography of Mary Baker (McQuesten) written by John Best. The biographical information and accompanying photograph were derived from primary sources from Whitehern's archives.

Library

The reference library was increased substantially in 1992. Most significantly, Whitehern was successful in obtaining 322 slides of the site taken at the time of restoration. Among them are slides depicting the "as found" state of the rooms and slides of the official opening ceremony.

Two books were acquired, including the Hamilton Dictionary of Biography by purchase, and the History of St. Joseph's Hospital by donation.

A microfiche copy of building restoration documents from the City's Building Department were also purchased.

The museum budget provided for the purchase of reference sources relevant to Dr. Calvin McQuesten from the New England Genealogical Society and subscriptions to museological journals and newsletters.

INTERPRETATION AND EDUCATION PROGRAMMES

Programmes

A total of 221 booked groups participated in one of fourteen programmes. The programmes, developed to meet the needs and interests of specific target groups, offered a variety of themes and approaches.

In 1992 evaluations forms, distributed to teachers and group leaders, encouraged valuable feedback from the group leaders. The response received were very supportive and useful.

Special Events

The year was marked by seven special events set in Whitehern's historic gardens. The

arrangement of these events was assisted by a variety of community organizations including the Hamilton Spectator, the Hamilton Musician's Guild and the Department of Culture and Recreation - Seniors Carousel Committee. The special events generated excellent media promotion and benefitted the site by attracting many first-time visitors.

Seasonal Programmes

In 1992 Whitehern was successful in reaching a wide public audience of various ages, interests and capabilities. Tours highlighting the domestic lifestyle of the McQuesten family were conducted by costumed historical interpreters daily. Throughout the year, staff offered a number of special seasonal events.

PROMOTION

Media

Whitehern's programmes and special events, announced in press releases, received excellent promotion in the local media. The following are just a few examples of this support:

The Hamilton Spectator highlighted various information, activities and programmes of the site in articles including "The McQuestens Opened Their Home To Everyone", announcements such as "Whitehern Receives Restoration Funding", advertisements such as the "Family Garden Party" ads, and events listings for March Break, Seniors Carousel Garden Teas, Garden Concerts, and Edwardian Christmas programmes.

West Hamilton Journal and **New Hamilton Weekly** regularly listed upcoming special events and programmes, as well as featuring photographs of the site.

The Toronto Star promoted Whitehern in the "Close to Home" column, reaching an audience beyond the local community.

Cable 14, offered numerous opportunities for promoting site programmes. The Curatorial Assistant appeared on the "Community Happenings" and "Much Museum Programme", and, upcoming events were regularly listed on the Community Bulletin Board.

CHCH-TV 11 promoted the site at various times throughout the year on the News, the Midday Show and on "Quick Takes".

Radio K-Lite 102.9, featured Brian Henley discussing the donation of Whitehern to the Board of Park management.

FM 108, OLDIES 1150, CHML, CHAM and CBC announced the sites special events throughout the year.

PROFESSIONAL DEVELOPMENT

Conference

OMA Annual Conference

The Curatorial Assistant attended the annual Ontario Museum Association Conference at Brockville. The various topics covered included archaeology, collections and educational programming. A visit to Fulford Place, an Ontario Heritage Foundation property, was included.

Courses, Seminars and Workshops

OHF Workshop

The Curator attended an interesting workshop entitled "Cyclical Maintenance of Historic Buildings" offered by the Ontario Heritage Foundation. The topics covered included building inspections and preventative maintenance.

OMA Museum Studies Programme

The Curatorial Assistant successfully completed the "Museums in Context" course, a requirement of the OMA certificate in Museum Studies.

Site Orientation and Volunteer Training

Three new staff (one temporary part-time historical Interpreter and two temporary part-time research assistants) received a week-long orientation to the site prior to assuming their responsibilities. Areas covered included: site history, McQuesten genealogy, collections information, museum programmes, customer service, care of collections, security, and, corporate and museum procedures and policies.

Volunteer staff, including eleven new members, attended a training session prior to commencing their duties at special events. Training included an orientation to the site, description of special events, assignment of job descriptions, and pre-event preparations.

PARTNERSHIPS/COMMUNITY SUPPORT

The **Hamilton Musicians' Guild** arranged funding from the **Music Performance Trust Fund** for five special events at Whitehern this summer. A total of \$ 872.00 was received toward the cost of performance fees enabling Whitehern to offer a selection of quality musical programmes during the summer's scheduled special events.

The **Hamilton Spectator** sponsored Whitehern's two Garden Parties again this summer. Their support included \$ 312.50 toward the partial payment of performance fees and four attractive and highly visible advertisements in the newspaper.

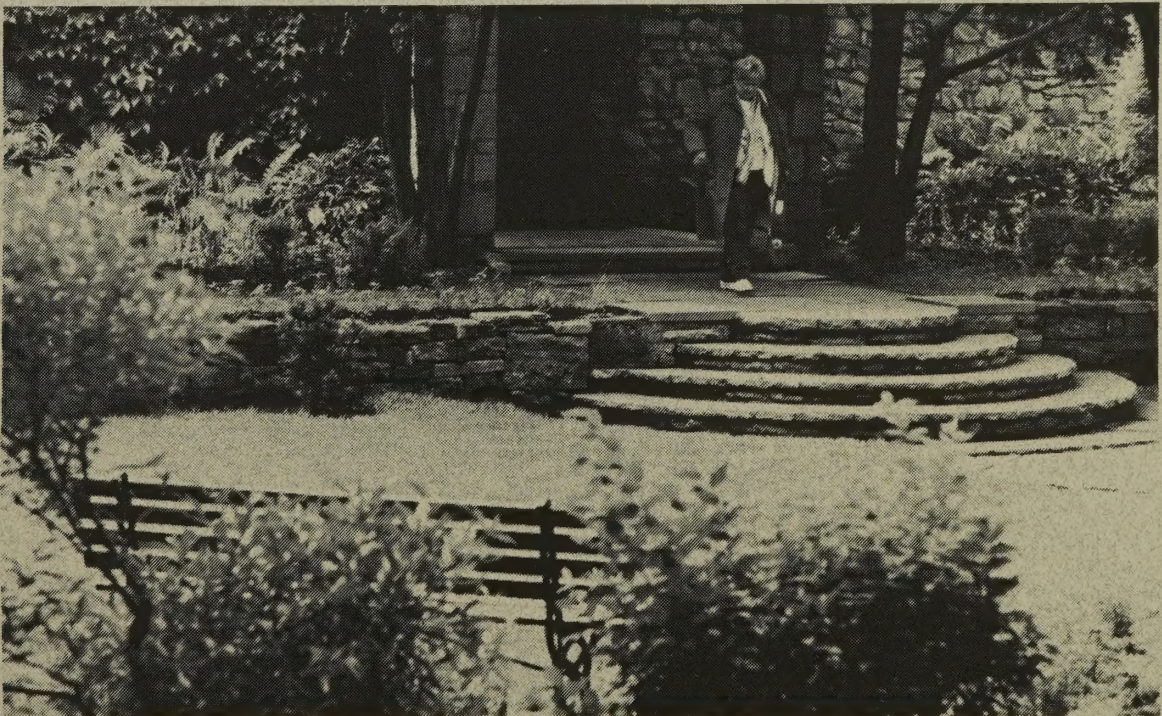
The provincial **Ministry of Culture and Communications Cultural Facilities Improvement Programme (CFIP)** awarded \$ 156,008 toward Whitehern's Building Conservation Capital Project. This project, necessary for the long-term conservation of the historic fabric of the buildings, involves various envelope restoration, such as roofs, masonry and foundations. During the summer, Taylor/Hazel Architects commenced preparation of construction drawings and specifications to be tendered in the winter.

The Federal **Ministry of Communications - Access to Archaeology Programme** approved a grant for \$ 17,500.00 to assist with Whitehern's 1993 archaeology project. The project will expose visitors to the principles of archaeological investigation, and will contribute to the understanding and interpretation of the site.

The **Ministry of Community and Social Services** granted \$ 21,630.00 funding toward the payment of a year's wages for a full-time research assistant whose time was divided between work for the Arts and Whitehern). This grant enabled a portion of the McQuesten papers to be transcribed from handwritten originals onto a computer format.

Volunteers

Thirty volunteers assisted with special events throughout the year and one volunteer, working one afternoon per week through the winter, assisted with the transcription of the McQuesten papers. The museum gratefully acknowledges their dedicated assistance, enthusiasm and support.



A visitor enjoys the beautiful gardens at Whitehern

HAMILTON PUBLIC LIBRARY



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